FINANCIAL STATEMENTS JULY 31, 2019 AND 2018

TOGETHER WITH INDEPENDENT AUDITOR'S REPORT





FINANCIAL STATEMENTS

JULY 31, 2019 AND 2018

Table of Contents

Independent Auditor's Report	1-2
Financial Statements:	
Statements of Financial Position	3
Statements of Activities	4
Statements of Functional Expenses	5
Statements of Cash Flows	6
Notes to Financial Statements	7-12



Independent Auditor's Report

To the Board of Trustees Children's Advocacy Center of Suffolk County, Inc.

We have audited the accompanying financial statements of Children's Advocacy Center of Suffolk County, Inc. (a nonprofit organization) which comprise the statements of financial position as of July 31, 2019 and 2018, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal controls relevant to the organization's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the organization's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Children's Advocacy Center of Suffolk County, Inc. as of July 31, 2019 and 2018, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Boston, Massachusetts

Di Cicio, Gelman + Company LLP

January 6, 2020

STATEMENTS OF FINANCIAL POSITION

July 31,	2019	2018
ASSETS	S	
Cash and cash equivalents	\$ 1,890,977	\$ 1,561,090
Contributions receivable	132,562	141,878
Prepaid expenses	23,613	6,092
Equipment and improvements, net	46,915	41,992
Total assets	\$ 2,094,067	\$ 1,751,052
LIABILITIES AND	NET ASSETS	
Liabilities:		
Accounts payable and accrued expenses	\$ 62,495	\$ 43,492
Net assets:		
Without donor restrictions	1,935,332	1,562,442
With donor restrictions	96,240	145,118
Total net assets	2,031,572	1,707,560
Total liabilities and net assets	\$ 2,094,067	\$ 1,751,052

STATEMENTS OF ACTIVITIES

FOR THE YEARS ENDED JULY 31, 2019 AND 2018

_	2019				2018			
	Without Restric			th Donor strictions	Total	nout Donor	With Donor Restrictions	Total
Support and revenue:								
Contributions and grants	\$ 1	59,498	\$	920,985	\$ 1,080,483	\$ 75,616	\$ 737,613	\$ 813,229
Donated goods and services	7	52,489		-	752,489	763,874	-	763,874
Event income	3	02,845		-	302,845	359,606	-	359,606
Interest income		504		-	504	464	-	464
Net assets released from restriction	9	69,863		(969,863)		 784,696	(784,696)	
Total support and revenue	2,1	85,199		(48,878)	2,136,321	 1,984,256	(47,083)	 1,937,173
Expenses:								
Program services	1,4	22,197		-	1,422,197	1,278,803	-	1,278,803
Management and general	1	81,366		-	181,366	124,758	-	124,758
Fundraising	2	08,746			208,746	 219,418		 219,418
Total expenses	1,8	312,309			1,812,309	 1,622,979		 1,622,979
Change in net assets	3	72,890		(48,878)	324,012	361,277	(47,083)	314,194
Net assets, beginning of year	1,5	662,442		145,118	1,707,560	 1,201,165	192,201	1,393,366
Net assets, ending	\$ 1,9	35,332	\$	96,240	\$ 2,031,572	\$ 1,562,442	\$ 145,118	\$ 1,707,560

STATEMENTS OF FUNCTIONAL EXPENSES

FOR THE YEARS ENDED JULY 31, 2019 AND 2018

		201	19			201	18	
		Support	Services		Support Services			
	Program Services	Management & General	Fundraising	Total	Program Services	Management & General	Fundraising	Total
Employment expenses: Salaries and wages Payroll taxes and benefits	\$ 880,818 251,395	\$ 58,483 20,317	\$ 75,448 14,152	\$ 1,014,749 285,864	\$ 773,420 203,081	\$ 59,849 20,001	\$ 64,662 13,303	\$ 897,931 236,385
	1,132,213	78,800	89,600	1,300,613	976,501	79,850	77,965	1,134,316
Other expenses:								
Bad debt expense	-	-	10,000	10,000	-	-	-	-
Depreciation	-	6,457	-	6,457	-	5,570	-	5,570
Dues and fees	500	677	-	1,177	533	500	-	1,033
Education and training	24,782	48	3,745	28,575	24,621	550	1,742	26,913
Electronic payment fees	-	223	2,891	3,114	-	-	9,665	9,665
Events	784	31	38,086	38,901	-	-	49,777	49,777
Insurance	155	9,341	-	9,496	4,870	398	389	5,657
Marketing	12,960	7,500	54,313	74,773	12,091	224	52,947	65,262
Office supplies	14,647	183	285	15,115	2,959	242	236	3,437
Other expenses	1,000	221	-	1,221	507	380	275	1,162
Outside consultants	82,325	18,833	450	101,608	108,024	1,643	17,600	127,267
Professional fees	-	49,103	-	49,103	-	24,733	-	24,733
Rent	71,635	7,020	3,510	82,165	72,704	5,945	5,805	84,454
Telephone and internet	33,559	2,174	5,520	41,253	33,981	2,778	2,713	39,472
Travel and entertainment	40,526	451	42	41,019	34,420	1,617	-	36,037
Utilities	7,111	304	304	7,719	7,592	328	304	8,224
	289,984	102,566	119,146	511,696	302,302	44,908	141,453	488,663
Total	\$ 1,422,197	\$ 181,366	\$ 208,746	\$ 1,812,309	\$ 1,278,803	\$ 124,758	\$ 219,418	\$ 1,622,979

The accompanying notes are an integral part of the financial statements.

STATEMENTS OF CASH FLOWS

For the years ended July 31,	2019	2018
Cash flows from operating activities:		
Change in net assets	\$ 324,012	\$ 314,194
Adjustments to reconcile change in net assets to		
net cash provided by operating activities:		
Bad debt	10,000	_
Depreciation	6,457	5,570
Contributions of equipment	(1,024)	-
Changes in:		
Contributions receivable	(684)	25,405
Prepaid expenses	(17,521)	1,270
Accounts payable and accrued expenses	19,003	(3,391)
Total adjustments	16,231	28,854
Net cash provided by operating activities	340,243	343,048
Cash flows from investing activities:		
Purchases of equipment and improvements	(10,356)	(2,070)
Net cash used in investing activities	(10,356)	(2,070)
Net increase in cash and cash equivalents	329,887	340,978
Cash and cash equivalents, beginning	1,561,090	1,220,112
Cash and cash equivalents, ending	\$ 1,890,977	\$ 1,561,090

NOTES TO FINANCIAL STATEMENTS

Note 1 - Nature of Activities and Summary of Significant Accounting Policies

Nature of Activities

Children's Advocacy Center of Suffolk County, Inc. (the "Organization") is a Massachusetts nonprofit corporation formed in 1994. The Organization's mission is to unite public, private and community partners to promote safety, healing and justice for child victims and their families. The Organization works with police, prosecutors, social workers, advocates, medical and mental health professionals and others to provide high-quality, specialized services for abused children and their families.

Basis of Presentation

The accompanying financial statements have been prepared on the accrual basis of accounting in conformity with the accounting principles generally accepted in the United States of America ("U.S. GAAP").

Use of Estimates

The preparation of financial statements in conformity with U.S. GAAP requires management to make estimates and assumptions that affect reported amounts and disclosures. Actual results could differ from those estimates.

Cash and Cash Equivalents

The Organization considers all unrestricted highly liquid investments with an original maturity date of three months or less to be cash equivalents. The Organization maintains its cash and cash equivalents at financial institutions, which at times may exceed federal insurance limits. The Organization has not experienced any losses in such accounts and management does not believe it is exposed to any significant credit risks on its cash and cash equivalent accounts.

Contributions Receivable

Promises to give are included in the financial statements as contributions receivable and as support and revenue of the appropriate net asset category subject to a discount, if applicable, when a donor makes a promise that is, in substance, unconditional. The Organization evaluates its contributions receivable for collectability on a periodic basis and establishes an allowance based on prior experience and an analysis of specific promises made. At July 31, 2019 and 2018, the Organization considered its contributions receivable to be fully collectible. Accordingly, no allowance for uncollectible amounts has been recorded.

Equipment and Improvements, Net

Equipment and improvements are recorded at cost, if purchased, or at estimated fair value at the date of gift, if donated. Major additions and improvements are capitalized, while maintenance and repairs are charged to expense as incurred. Depreciation is computed using the straight-line method over the estimated useful lives of the assets or the lease term, if shorter.

NOTES TO FINANCIAL STATEMENTS

Note 1 - Nature of Activities and Summary of Significant Accounting Policies (Continued)

Net Assets

The Organization is required to report information regarding its financial position and activities according to the following two classes of net assets:

Without Donor Restrictions

Net assets that are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objectives of the Organization. These net assets may be used at the discretion of management and the Board of Trustees.

With Donor Restrictions

Net assets subject to stipulations imposed by donors and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of the Organization or by the passage of time. Other donor restrictions are perpetual in nature, whereby the donor has stipulated the funds to be maintained in perpetuity.

Support and Revenue

Unrestricted contributions are recorded as support and revenue when received or unconditionally pledged. All contributions are available for unrestricted use unless specifically restricted by the donor. All other donor-restricted contributions are reported as increases in net assets with donor restrictions. The Organization recognizes support and revenue from government contracts and certain grants as the services are performed or the funds are expended. Transfers are made to net assets without donor restrictions as costs are incurred or time restrictions have lapsed.

Contributions of donated noncash assets are recorded at fair value in the period received. Meals, materials, utilities, telephone, transportation, and marketing/advertising were donated to the Organization for various operational activities during the years ended July 31, 2019 and 2018. These donations are included in support and revenue and expenses at their estimated fair values of \$72,726 and \$73,938 for the years ended July 31, 2019 and 2018, respectively.

During the years ended July 31, 2019 and 2018, the Organization was allowed to use portions of the City of Boston's Family Justice Center on a rent-free basis. The estimated fair value of this donation for the years ended July 31, 2019 and 2018 was \$81,900 and \$82,086, respectively, and is included in support and revenue and in expenses as rent expense.

NOTES TO FINANCIAL STATEMENTS

Note 1 - Nature of Activities and Summary of Significant Accounting Policies (Continued)

Support and Revenue (Continued)

Contributions of donated services that create or enhance non-financial assets or require specialized skills, are provided by individuals possessing those skills, and would typically need to be purchased if not provided as a donation, are recorded at their fair value in the period in which the services are rendered. Amounts satisfying these criteria for recognition in the financial statements as support and revenue and expenses were as follows for the years ended July 31:

		2019	 2018
Salary and wages Related payroll taxes and benefits Consulting	\$	405,587 141,776 50,500	\$ 406,266 152,084 49,500
	<u>\$</u>	597,863	\$ 607,850

The Organization also received donated services from numerous volunteers assisting the Organization that do not meet the criteria for recognition of donated services. The fair value of these donated services is not reasonably estimable.

Income Taxes

The Organization is exempt from income taxes under Internal Revenue Code ("IRC") Section 501(c)(3). The Organization is not classified as a private foundation. Contributions made to the Organization are deductible by donors as provided in IRC Section 170.

U.S. GAAP prescribes the threshold a tax position is required to meet before being recognized in the financial statements. The tax-exempt status of an entity is considered a tax position. An additional liability for uncertain tax positions ("UTPs") is recognized and recorded as a component of current income tax expense for differences between financial and income tax reporting positions which do not meet the threshold. Any interest and penalties related to UTPs are recorded as a component of income tax expense.

The Organization has not taken any positions, including tax positions that would jeopardize its tax-exempt status, which would have a material effect, individually or in the aggregate, on its financial statements and thus has not recorded a liability at July 31, 2019 or 2018.

The Organization files tax returns in federal and state jurisdictions. The Organization is no longer subject to examinations by tax authorities for years prior to the 2016 fiscal year. Currently, there are no income tax audits in process.

Functional Allocation of Expenses

The financial statements report certain categories of expenses that are attributed to more than one program or supporting function. Therefore, expenses require allocation on a reasonable basis that is consistently applied. Salaries and benefits are allocated based on estimates of time and effort. Certain other expenses are allocated based on specific use by functional area.

NOTES TO FINANCIAL STATEMENTS

Note 1 - Nature of Activities and Summary of Significant Accounting Policies (Continued)

Issued and Adopted Accounting Pronouncements

In August 2016, the Financial Accounting Standards Board ("FASB") issued Accounting Standards Update ("ASU") 2016-14, Presentation of Financial Statements of Not for Profit Entities. This pronouncement addresses the complexity and understandability of net asset classification, deficiencies in information about liquidity and availability of resources, and the lack of consistency in the type of information provided about expenses and investment return.

The Organization adopted the ASU effective August 1, 2018, on a retrospective basis to all periods presented. See Note 8 for required disclosure on availability of financial assets and liquidity.

Reclassifications

Certain amounts in the 2018 financial statements have been reclassified to conform to the 2019 presentation. These reclassifications had no impact on the previously reported net assets or change in net assets.

Note 2 - Contributions Receivable

Contributions receivable consists of the following at July 31:

		2019	 2018
Billed Unbilled	\$	101,370 31,192	\$ 48,373 93,505
	<u>\$</u>	132,562	\$ 141,878

Note 3 - Equipment and Improvements, Net

Equipment and improvements, net consists of the following at July 31:

	2019	2018
Equipment	\$ 122,845	5 \$ 111,465
Leasehold improvements	47,463	<u>47,463</u>
-	170,308	158,928
Less accumulated depreciation	123,393	116,936
	<u>\$ 46,915</u>	<u>\$ 41,992</u>

NOTES TO FINANCIAL STATEMENTS

Note 4 - Net Assets With Donor Restrictions

At July 31, 2019 and 2018, net assets with donor restrictions consists of funds held for:

		2019	 2018
SEEN program	\$	55,747	\$ 37,598
Mental health & family advocacy program		33,886	95,934
Multidisciplinary team program		392	-
Outreach		6,215	 11,586
	<u>\$</u>	96,240	\$ 145,118

Note 5 - Net Assets Released From Restrictions

Net assets with donor restrictions were released from donor restrictions during the years ended July 31, 2019 and 2018, by incurring expenses satisfying the restricted purposes or by the occurrence of other events specified by donors, as follows:

	 2019	 2018
SEEN Program Mental health & family advocacy program Medical use Outreach	\$ 154,610 469,170 81,294 264,789	\$ 211,725 356,093 - 216,878
	\$ 969,863	\$ 784,696

Note 6 - Related Party Transactions

During 2019 and 2018, the Organization recognized approximately \$127,400 and \$24,300, respectively, in donations without donor restriction from board members and their families.

Note 7 - Concentrations

During 2019, the Organization received approximately 83% of its contributions from four sources. During 2018, the Organization received approximately 63% of its contributions from three sources.

At July 31, 2019, 92% of the Organization's contributions receivable were from three sources. At July 31, 2018, 73% of the Organization's contributions receivable were from four sources.

During 2019 and 2018, the Organization received approximately 85% of its donated goods and services from three sources.

NOTES TO FINANCIAL STATEMENTS

Note 8 - Liquidity and Availability

As of July 31, 2019 and 2018, financial assets and liquid resources available for general expenditures, that is, without donor or other restriction limiting their use, within one year of the statement of financial position dates, were as follows:

	2019	2018
Cash and cash equivalents Grants receivable	\$ 1,890,977 132,562	\$ 1,561,090 141,878
Total financial assets and liquidity resources available within one year:	<u>\$ 2,023,539</u>	<u>\$ 1,702,968</u>

In addition to the financial assets available to meet general expenditures over the next twelve months, the Organization operates with board approved budgets and anticipates collecting sufficient revenue to cover general ongoing expenditures. Refer to the statement of cash flows, which identifies sources and uses of the Organization's cash and cash equivalents and shows positive cash and cash equivalents generated from operating activities for the year ended July 31, 2019.

Note 9 - Contingencies

From time to time, the Organization may be involved in legal actions arising in the ordinary course of its operations. Each of these matters is subject to various uncertainties, and it is possible that some of these matters may be resolved unfavorably. The Organization establishes accruals for losses that management deems to be probable and subject to reasonable estimate. The Organization is not currently involved in any such matters.

Note 10 - Subsequent Events

Management has evaluated subsequent events through January 6, 2020, the date the financial statements were approved and authorized for issuance by management, and determined that there were no subsequent events that would require recognition in, or disclosure in the notes to, the financial statements.